

SHROPHAM PARISH COUNCIL

Shropham, Norfolk

Chairman: David Napier

Vice Chairman: Peter Bush

**PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO
THE MEETING OF SHROPHAM PARISH COUNCIL
TUESDAY 23 JUNE 2026
AT SHROPHAM VILLAGE HALL AT 7.30 PM**

AGENDA

1. Apologies for absence.
2. To approve the Minutes of the Meeting held on Tuesday 19th May 2026.
3. To record any **Declarations of Interest** and to consider any requests for **Dispensations** from Council Members.
4. Guest speakers (County Councillor/District Councillor).
5. **Planning – Applications**
 - a. **PL/2026/0732/VAR** – Home Farm, Bradcar Road, Shropham, Attleborough, Norfolk, NR17 1EQ – Variation of condition 2 on pp 3PL/2023/0183/F (Design changes) and discharge of conditions 3, 4, 9, 10, 13, 14 and 15.
 - b. **PL/2026/0596/HOU** – Berryfields, Watton Road, Shropham, Attleborough, Norfolk, NR17 1DY - Erection of a Detached Single storey outdoor sauna. (2.2m x 4.6m x 2.4m h) incorporating changing room and outdoor shower for personal use. **Granted with conditions.**
 - c. **PL/2026/0423/DCA** - Land Off Hargham Road, Shropham, NR17 1DS - Discharge of Conditions 3, 11, 14, 16 and 18 on PP PL/2025/0489/FMIN.
 - d. **PL/2026/0348/FMIN** – Rustic Lodge Low Road, Shropham, Attleborough, Norfolk, NR17 1EH - Retention of existing workshop / store (retrospective application). **Granted with conditions.**
 - e. **PL/2026/0115/HOU** - 8 Harper Close, Shropham, Attleborough, Norfolk, NR17 1FX - Proposed constructing of a detached garage extension. **Granted with conditions.**
 - f. **PL/2026/0090/HOU** - Old Thatched Cottage Watton Road, Shropham, Attleborough, Norfolk, NR17 1DY - Proposed two-storey side extension and installation of two new dormer windows to the front elevation of the existing dwelling. **Extension to 26 June 2026.**
 - g. Enforcement.
 - h. Local Government Reorganisation, Devolution and Local Plan.

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ
Tel: 07727 680954 Email: clerk@shrophamparishcouncil.gov.uk
<http://shrophamparishcouncil.gov.uk/>

6. **Finance – to approve and report the following expenditure:-**

- a. To approve payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman for the month of May in the sum of £381.19.
- b. To approve payment to Shropham Village Hall for hall hire on 23rd June 2026 in the sum of £10.00.
- c. To approve payment to R Canwell for Internal Audit in the sum of £45.

7. **To discuss, propose and vote on the following subjects:-**

- a. To adopt Receipts and Payments Schedule, Balance Sheet and Bank Reconciliation for Shropham Parish Council for the financial year 2025/26.
- b. To approve, sign and complete the Annual Governance and Accountability Return 2025/26.
- c. To approve, sign and complete the AGAR Exemption Certificate 2025/26.

8. **Matters to Report**

- a. Financial Balances.
- b. Painting of the telephone kiosk.
- c. Asset Register.
- d. Parish Land/Land Registry.
- e. Fallen tree.
- f. Highways.

9. Any items to be noted for the next Agenda.

10. Correspondence.

The Chairman will ask for any further matters from the public participation.

11. To agree date for next meeting: Tuesday 29th September 2026.

Jo Blackman
Parish Clerk