

SHROPHAM PARISH COUNCIL

Chairman: David Napier

Vice Chairman: Peter Bush

MINUTES OF THE MEETING OF SHROPHAM PARISH COUNCIL on Tuesday 19th May 2026 at 7.30pm at SHROPHAM VILLAGE HALL

Those in attendance: David Napier, Andy Thornton, Lesley Brown,
Peter Bush, Wayne Linge, Rob Wylie, Cliff Allen

Members of the public: 2

1. **Apologies for absence**
None.
2. **To approve the Minutes for the Meeting held on Tuesday 24th March 2026.**
The Minutes of the Meeting held on Tuesday 24th March 2026 were approved and signed by the Chairman, D Napier.
3. **To record any Declarations of Interest and to consider any requests for Dispensations from Council Members.**
W Linge - PL/2026/0115/HOU
4. **Guest speakers (County Councillor/District Councillor)**
None.
5. **Oxygen Conservation update**
The two members of the public in attendance were aware of a public meeting being held on 21st May, hosted by Oxygen Conservation ("OC"), to discuss the proposal to build 21 new homes.

The Parish Council will be in attendance.

A brief discussion took place regarding the website map.

CHAIRMAN.....

DATED:

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ
Tel: 01842 829821 Email: clerk@shrophamparishcouncil.gov.uk
<http://shrophamparishcouncil.gov.uk/>

D Napier opened the meeting to allow the two members of public to discuss item 9b on the Agenda.

9b. Use of the telephone box

The two members of the public in attendance advised that they were seeking permission to use the BT telephone kiosk as a Seed/Plant/Produce exchange. The model is based on a successful project in nearby Caston.

The proposal is that the telephone kiosk be used as an exchange for surplus seeds/plants/produce. It would work on a trust basis and when deposits are made into the kiosk, a message would be placed on Facebook to make people aware. The idea is to try and involve the children of the village but is open to all residents.

The Council unanimously felt that this was a very good use for the kiosk.

The Clerk enquired about shelving and the initial set up of the exchange. The Clerk proposed that the Parish Council could donate some money for this purpose. All Councillors were in favour. It was agreed that invoices/receipts would be provided to the Clerk in due course (up to a limit of £150).

The two members of the public thanked the Parish Council for their assistance.

A Thornton raised the question of whether there should be provision for allotments in the Village. It was felt that this was a good question which could be posed to Oxygen Conservation.

6. Planning – Applications

- a. **PL/2026/0596/HOU** – Berryfields, Watton Road, Shropham, Attleborough, Norfolk, NR17 1DY – Erection of a Detached Single storey outdoor sauna. (2.2m x 4.6m x 2.4m) incorporating changing room and outdoor shower for personal use. *This application was discussed and no objections were raised and it was agreed to support this application.*
- b. **PL/2026/0423/DCA** – Land Off Hargham Road, Shropham, NR17 1DS – Discharge of Conditions 3, 11, 14, 16 and 18 on PP PL/2025/0489/FMIN. *It was noted that there is no decision notice on this application.*

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- c. **PL/2026/0348/FMIN** – Rustic Lodge Low Road, Shropham, Attleborough, Norfolk, NR17 1EH - Retention of existing workshop / store (retrospective application). *This matter was discussed and it was felt that nothing had changed. The concerns which have previously been raised remain and previous comments that have been submitted would be reiterated.*
- d. **PL/2026/0115/HOU** - 8 Harper Close, Shropham, Attleborough, Norfolk, NR17 1FX - Proposed constructing of a detached garage, with annexe situated above ancillary to the main dwelling. *It was noted that the Applicant has submitted a revised application which has reduced in size. The Parish Council have reviewed the new application and support it entirely.*
- e. **PL/2026/0090/HOU** - Old Thatched Cottage Watton Road, Shropham, Attleborough, Norfolk, NR17 1DY - Proposed two-storey side extension and installation of two new dormer windows to the front elevation of the existing dwelling. *It was noted that the Applicant will be submitting a revised application with a deadline of the 29th May. Once this has been received it will be sent to all Councillors for comment.*
- f. **Enforcement**
Bella Vista, Bradcar Lane remains under investigation, further details will follow in due course.
- g. **Local Government Reorganisation/Devolution and Local Plan**
Nothing to report.

7. **Finance – to approve and report the following expenditure:-**

- a. To approve payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman for the month of May in the sum of £398.63.
- b. To approve payment to Shropham Village Hall for hall hire on 19th May 2026 in the sum of £10.00 (SHR687).
- c. To ratify payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the month of April in the sum of £310.63.

All payments were approved. Proposed by D Napier and seconded by W Linge.

8. **To consider and adopt IT Policy**

The Clerk had circulated the model IT Policy to all Council members prior to the meeting for consideration. It was proposed by D Napier and seconded by P Bush that the Policy should be adopted. All voted in favour. It was therefore **APPROVED** that the IT Policy dated 19th May 2026 would be adopted.

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9. **Matters to Report**

a. **Financial Balances**

£11,607.03.

b. **Use of the telephone box**

See above.

c. **Asset Register**

Nothing to report.

d. **Parish Land/Land Registry**

A Thornton advised that the land is now more accessible, having been harvested. P Bush and A Thornton will visit and provide an estimate of costs to fence off the area.

e. **11 Watton Road**

It was agreed that this matter could now be removed from the Agenda.

f. **Highways**

Nothing to report.

10. **Any items to be noted for the next Agenda**

None.

11. **Correspondence**

None.

The Chairman opened the meeting for public participation. *None.*

12. To agree date for next meeting: Tuesday 23rd June 2026.

Agreed.

Meeting closed: 8.53pm

Jo Blackman

Parish Clerk

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