

SHROPHAM PARISH COUNCIL

Shropham, Norfolk

Chairman: David Napier

Vice Chairman: Andy Thornton

**PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO
THE MEETING OF SHROPHAM PARISH COUNCIL
TUESDAY 24 JUNE 2025
AT SHROPHAM VILLAGE HALL AT 7.30 PM**

AGENDA

1. Apologies for absence.
2. To approve the Minutes of the Meeting held on Tuesday 13th May 2025.
3. To record any **Declarations of Interest** and to consider any requests for **Dispensations** from Council Members.
4. Guest speakers (County Councillor/District Councillor).
5. **Planning – Applications**
 - a. **PL/2025/0737/HOU** - Meadow View Hargham Road, Shropham, Attleborough, Norfolk, NR17 1DS - Loft conversion with two dormer windows to the front and one dormer window to the rear of the property. **Undecided – 23 June 2025.**
 - b. **PL/2025/0489/FMIN** - Land Off Hargham Road, Shropham, NR17 1DS - Erection of 4 dwellings and garages (1 no. self build and 3 no. market homes). **Undecided – comments submitted.**
 - c. **PL/2025/0316/VAR** – Caravan, Rustic Lodge Low Road, Shropham, Norfolk -- Removal of condition 3 on planning reference 3PL/2023/0659/F. **Undecided – comments submitted.**
 - d. **PL/2025/0194/FMIN** - Rustic Lodge Low Road, Shropham, Attleborough, Norfolk, NR17 1EH - Retention of existing workshop, stable and mobile home (retrospective application). **Undecided – comments submitted.**
 - e. **PL/2025/0268/OMIN** - East Cottage Watton Road, Shropham, Attleborough, Norfolk, NR17 1DY - Erection of one self build dwelling. **Undecided – comments submitted.**
 - f. **PL/2025/0072/HOU** – Linwood Cottage, Watton Road, Shropham, NR17 1DY – Propose 2 storey rear extension, to include demolition of the existing garage and conservatory. **Undecided – comments submitted.**
 - g. Local Government Reorganisation, Devolution and Local Plan.
6. **Finance – to approve and report the following expenditure:-**
 - a. To approve payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman for the month of May in the sum of £416.47.
 - b. To approve payment to Shropham Village Hall for hall hire on 24 June 2025 in the sum of £10.00.
 - c. To approve payment to Roger Canwell for Internal Audit in the sum of £46.50.

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ
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7. **To discuss, propose and vote on the following subjects:-**

- a. To adopt Receipts and Payments Schedule, Balance Sheet and Bank Reconciliation for Shropham Parish Council for the financial year 2024/25.
- b. To approve, sign and complete the Annual Governance and Accountability Return 2024/25.
- c. To approve, sign and complete the AGAR Exemption Certificate 2024/25.

8. **Matters to Report**

- a. Financial Balances.
- b. Parish Land/Land Registry.
- c. Highways.

9. Any items to be noted for the next Agenda.

10. Correspondence.

The Chairman will ask for any further matters from the public participation.

11. To agree date for next meeting: Tuesday 30th September 2025.

Jo Blackman
Parish Clerk