

# SHROPHAM PARISH COUNCIL

**Chairman:** David Napier

**Vice Chairman:** Andy Thornton

## MINUTES OF THE MEETING OF SHROPHAM PARISH COUNCIL on 25 June 2024 at 7.30pm at SHROPHAM VILLAGE HALL

**Those in attendance:** David Napier, Cliff Allen, Lesley Brown, Peter Bush,  
Wayne Linge, Rob Wylie

**Members of the Public:** One

1. **Apologies for absence**  
Apologies were received from A Thornton, P Cowen and F Eagle.
2. **To approve the Minutes of the Meeting held on Tuesday 14 May 2024.**  
Minutes were approved. All voted in favour.
3. **To record any Declarations of Interest and to consider any requests for Dispensations from Council Members.**  
None.
4. **Guest speakers (County Councillor/District Councillor).**  
None.
5. **Planning – Applications**
  - a. **3PL/2024/0511/LB** - The Grange Grange Farm Lane - Refurbishment of the building to include: replacement windows and external doors, replacement of cement render with lime-render, installation of additional rainwater gutters, Improvements to cellar drainage, Improvements to internal ventilation. **Undecided.** The Parish Council encourages this application and has no objections.
  - b. **3DC/2024/0075/DOC** – Rustic Lodge, Low Road, NR17 1EH – Discharge of Conditions No5 & 6 on 3PL/2023/0659/F. **DOC – Complete.**
  - c. **3PL/2024/0274/F** – East Cottage, Watton Road, NR17 1DY – Erection of single storey dwelling. **Refused.**
  - d. **Enforcement.**  
There are no updates available at the present time.
  - e. **Local Plan Update.**  
Three sites were initially identified in Shropham, two of which were dismissed. The third, to the north east of the village boundary, has been taken forward for consultation.

The site has been acquired by Oxygen Conservation who attended a recent meeting of the Parish Council (Minutes dated 19 March 2024). The Parish Council is keen to work with the new owners however, Shropham has had a fair share of new developments and infill over the last several years and the Council does not feel that any further are needed.

CHAIRMAN.....

DATED: .....

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ  
Tel: 01842 829821 Email: clerk@shrophamparishcouncil.gov.uk  
<http://shrophamparishcouncil.gov.uk/>

P Bush said one of the main concerns is lack of facilities. There is no shop and no pub and more properties means more vehicular movements creating more hazards. Shropham is full to the brim with no infrastructure to support it.

The Village Hall and the Social Club is a great resource and it means lots of people come in from outside of the village to use the facilities. The garage is also a great resource for the village.

The Parish Council consider that more development is not needed and brings nothing positive to the village.

The Clerk will raise our concerns on the portal and everyone is encouraged to submit their own comments by the 15<sup>th</sup> July deadline.

There is a meeting regarding the land next to Snetterton Business Park on the 16<sup>th</sup> July between 5pm and 7.30pm if anyone wishes to attend.

The major concern is a huge development which is being considered for 1900 new homes in the nearby village of Larling (Barker's Farm). This would have a massive impact on Shropham. The next round of consultations will be in the Winter/Spring. Councillors and residents are encouraged to submit their concerns by the 15<sup>th</sup> July deadline.

**6. Finance – to approve and report the following expenditure:-**

- a. To approve salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman for the month of June (19 hours) in the sum of £363.55.
- b. To approve payment to Roger Canwell for Internal Audit in the sum of £45.00 (inv SHROP24).
- c. To ratify payment to the Information Commissioners Office for ICO Certificate in the sum of £35.00 (paid by direct debit).

Proposed by D Napier and seconded by P Bush, all voted in favour.

**7. To discuss, propose and vote on the following subjects:-**

- a. To adopt Receipts and Payments Schedule, Balance Sheet and Bank Reconciliation for Shropham Parish Council for the financial year 2023/24.
- b. To approve, sign and complete the Annual Governance and Accountability Return 2023/24.
- c. To approve, sign and complete the AGAR Exemption Certificate 2023/24.

Proposed by D Napier and seconded by P Bush, all voted in favour.

**8. Matters to Report**

- a. **Financial Balances**  
£6,465.61

- b. **Parish Land/Land Registry**

A Thornton advised by email that he has asked the solicitors to confirm why the recently registered land is possessory title, as opposed to absolute title, and is awaiting a response and in the interests of saving costs, is this something we can raise directly with the Land Registry. The possessory title should be for 3 years, not 12 years as proposed.

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c. **Highways**

D Napier has contacted Darren Walmsley and is awaiting a response. He has previously been very good. The 40mph speed limit near Stuart Power will hopefully be installed soon. The other areas of concern are the subsidence on the Hargham Road and outside of TNP.

Ed Howe has taken it upon himself to clean the road signs for which the Parish Council is very grateful.

Shropham has two finalists in the Norfolk Rural Awards, a great achievement.

d. **Email addresses**

The only email that is not working is R Wylie. The Clerk will assist in getting this installed.

e. **Oxygen Conservation**

See 5e above,

9. **Any items to be noted for the next Agenda.**

None.

10. **Correspondence.**

None.

11. **To agree date for next meeting: Tuesday 24 September 2024.**

Agreed.

Meeting closed at 8.32pm

Jo Blackman

Parish Clerk

CHAIRMAN.....

DATED: .....

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