

SHROPHAM PARISH COUNCIL

Shropham, Norfolk

Chairman: David Napier

Vice Chairman: Andy Thornton

**PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO THE
ANNUAL MEETING OF SHROPHAM PARISH COUNCIL
TUESDAY 14 MAY 2024
AT SHROPHAM VILLAGE HALL AT 7.30 PM**

AGENDA

1. The current Chairman and Vice Chairman will retire on Tuesday 14 May 2024 contemporaneously with the election of a Chairman and Vice Chairman both of whom will enter office upon execution of a Declaration of Acceptance of Office.
2. Each Councillor will be requested to elect, by way of a show of hands, the 2024/25 Chairman. The newly elected Chairman will sign a Declaration of Acceptance of Office.
3. Each Councillor will be requested to elect, by way of a show of hands, the 2024/25 Vice Chairman. The newly elected Vice Chairman will sign a Declaration of Acceptance of Office.
4. The newly elected Chairman and Vice Chairman will be handed the Undertaking to follow the Code of Conduct together with the Notice of Details of Financial and Other Interests. These are to be completed and returned to the Clerk.
5. The newly elected Council members will be required to sign a Declaration of Acceptance of Office and will be handed the Undertaking to follow the Code of Conduct together with the Notice of Details of Financial and Other Interests. These are to be completed and returned to the Clerk by no later than 28 June 2024.
6. To consider any Declarations of Acceptance of Office that have not been made and decide whether to grant an extension or declare the seat vacant.
7. The Clerk will send the Declarations of Acceptance of Office, together with the Notice of Financial and Other Interests of the new Chairman and Vice Chairman to Breckland Council Standards Office.
8. The May Parish Council meeting will follow the installation of the new Chairman.

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ
Tel: 01842 829821 Email: shrophamparishclerk@gmail.com
<http://shrophamparishcouncil.gov.uk/>