

SHROPHAM PARISH COUNCIL

Shropham, Norfolk

Chairman: David Napier

Vice Chairman: Andy Thornton

PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO THE MEETING OF SHROPHAM PARISH COUNCIL

MONDAY 27 NOVEMBER 2023

AT SHROPHAM VILLAGE HALL AT 7.30 PM

AGENDA

1. Apologies for absence.
2. To approve the Minutes of the Meeting held on Tuesday 26 September 2023.
3. To record any **Declarations of Interest** and to consider any requests for **Dispensations** from Council Members.
4. Guest speakers (County Councillor/District Councillor).
5. **Planning – Applications**
 - a. **3PL/2023/1078/EU** - Rustic Lodge Low Road NR17 1EH - Summer house for pleasure usage & workshop for personnel use not commercial - certificate of lawfulness - Existing Use. **Undecided.**
 - b. **3PL/2023/1015/HOU** – Honeybee House Hargham Road NR17 1DS - Erection of timber clad Garden Room with Store (Retrospective). **Undecided.**
 - c. **3NM/2023/0103/NMA** - Open grassland Holiday Lodge Settle - Amendment to 3PL/2022/0439/F - Minor elevational changes. **Permitted granted.**
 - d. **3PL/2023/0883/O** - Land Off Hargham Road NR17 1DS - Outline application with some matters reserved, except access and layout, for the erection of 4no. two storey detached dwellings with garages, parking and associated works. **Withdrawn.**
 - e. **3PL/2023/0659/F** - Rustic Lodge, Low Road, NR17 1EH - Retrospective application for the retention of a replacement mobile home in same position. **Undecided – Subject to Planning Enforcement investigation.**
 - f. **3PL/2023/0183/F** – AND SNETTERTON Home Farm, Bradcar Road, NR17 1EQ – Proposed 2 no. Dwellings and Garages with new access. **Approved.**
 - g. **3PL/2021/0430/D** – Bradcar Farm, South Bradcar Road, NR17 1EG – Reserved matters for a proposed agricultural dwelling following outline permission 3PL/2020/1025/O. **Permission granted. Subject to Planning Enforcement investigation.**
 - h. **3PL/2022/1300/F** – Land to south of Swangey Lane, NR17 1XJ – proposed 8 no. poultry houses with associated admin blocks and ancillary development (Revised Scheme) which is accompanied by an Environmental Statement and non-technical summary. **Refused.**
 - i. **Local Plan Update.**
6. **Budget 2024/25**

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ

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<http://shrophamparishcouncil.norfolkparishes.gov.uk/>

7. **Clerk Salary Review**

8. **Finance – to approve and report the following expenditure:-**

- a. To approve payment to Shropham Village Hall for hire charges in the sum of £10.00 for 27 November 2023.
- b. To approve salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman from 28 October 2023 to 27 November 2023 in the sum of £345.91.
- c. To approve backdated pay increase to the Clerk from 1 April 2023 to 27 October 2023 in the sum of £121.83.
- d. To approve payment to Breckland Council for Uncontested Election Costs (May 2023) in the sum of £75.00 (inv 0001124857).
- e. To ratify salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman from 27 September 2023 to 27 October 2023 in the sum of £294.24.
- f. To ratify payment to Clear Insurance for annual insurance premium in the sum of £532.29.

9. **Matters to Report**

- a. Financial Balances.
- b. Parish Land.
- c. Highways.
- d. Email addresses (*clarification that everyone is now using the new email addresses*)

10. Any items to be noted for the next Agenda.

11. Correspondence.

The Chairman will ask for any further matters from the public participation.

12. To agree date for next meeting: Tuesday 30 January 2023.

Jo Blackman
Parish Clerk