

SHROPHAM PARISH COUNCIL

Chairman: David Napier

Vice Chairman: Andy Thornton

MINUTES OF THE MEETING OF SHROPHAM PARISH COUNCIL on 8 AUGUST 2023 at 7.30pm at SHROPHAM VILLAGE HALL

Those in attendance: David Napier, Lesley Brown, Cliff Allen, Peter Bush

Also present: 7 Members of the Public

1. **Apologies for absence**

Apologies were received from P Cowen and A Thornton.

D Napier took item 7c to enable F Eagle to attend another meeting.

7c. **Matters to Report – Highways**

It was reported that the second SAM2 sign has been delivered. The new machine is very heavy and can only be positioned at either end of the village. It will be moved position every four weeks. We have been turned down for a fixed camera as there have not been sufficient fatalities and this is the alternative. F Eagle has donated £1K from his Members' Budget to fund the same, along with the funding secured from the Parish Partnership Fund.

A discussion took place regarding the cutting of the verges. F Eagle explained that the Parish Council can apply to Highways for funding to enable the Parish Council to carry out the maintenance themselves. The level of funding is unknown but it is something which F Eagle has been recommending to other Councils. The Chairman of the Village Hall advised that CGM cut the green at the Village Hall. They have not always been satisfactory and often need chasing and prices have gone up 100% since last year.

The path on the Hargham Road remains an issue as it has not been maintained. F Eagle explained that the Highways Engineer has moved on and there is currently a vacancy for this position. David Jacklin is our main point of contact in the interim.

There are also concerns regarding the subsidence of the Hargham Road. Potholes – it was acknowledged that it is not sensible for residents to be expected to measure the depth of potholes. Potholes should however be reported to the Clerk so they can be brought to the attention of the County Council.

2. **To approve the Minutes held on Tuesday 8 August 2023**

It was **RESOLVED** that the Minutes of the Meeting held on Tuesday 8 August 2023 could be signed, by the Chairman, as a true and correct record. All voted in favour.

CHAIRMAN.....

DATED:

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ
Tel: 01842 829821 Email: shrophamparishclerk@gmail.com
<http://shrophamparishcouncil.norfolkparishes.gov.uk/>

3. **To record any Declarations of Interest and to consider any requests for Dispensations from Council Members.**

None.

4. **Guest speakers**

None.

5. **Planning – Applications**

- a. **TRE/2023/0211/TPO** - 1 Oak Tree Cottages Hargham Road Shropham NR17 1DS - Ref 2016 No.11 - Reduction to boundary, Semi Crown Reduction Lower Level Only. **Undecided.** It was noted that there is no report from the Tree Officer as of today. It was felt that we should be guided by the Tree Officer as TPOs have sensitive issues attached to them.
- b. **3PL/2023/0562/LB** - Shropham House Watton Road NR17 1DY - Conversion of Cellar to TV Room. **Permission granted.**
- c. **3PL/2023/0659/F** - Rustic Lodge, Low Road, NR17 1EH - Retrospective application for the retention of a replacement mobile home in same position. **Undecided – comments by 17 August. Subject to Planning Enforcement investigation.** A discussion took place and it was agreed that the application is invalid. The retrospective application is in the wrong name, the applicant is not the land owner. Enforcement will be looking at the whole site.
- d. **3PL/2023/0680/VAR** - 6 Harper Close NR17 1FX - Variation of Condition No 2 & 3 on 3PL/2023/0289/HOU - Amend size of carport (reduce length, increase width and lower height). **Undecided.** No objections.
- e. **3PL/2023/0657/VAR** – East Cottage Watton Road NR17 1DY - Variation of Condition No 4 on 3PL/2021/0409/F - Removal of time constraint as set out in the condition to retain the mobile home in situ. **Undecided.** Noted.
- f. **3PL/2023/0632/HOU** – The Beeches, Watton Road – Proposed **single** and double storey extension to side and internal alterations. **Undecided.** Comments submitted.
- g. **3PL/2023/0261/F** - ROUDHAM/LARLING: AND SHROPHAM The Furniture Station Watton Road - Retrospective permission for installation of 408 ground mounted solar panels (approx. 185kW). **Undecided.** Noted.
- h. **3PL/2023/0183/F** – AND SNETTERTON Home Farm, Bradcar Road, NR17 1EQ – Proposed 2 no. Dwellings and Garages with new access. **Undecided.** Noted. Highways have requested a turning circle.
- i. **3PL/2021/0430/D** – Bradcar Farm, South Bradcar Road, NR17 1EG – Reserved matters for a proposed agricultural dwelling following outline permission 3PL/2020/1025/O. Retrospective application requested by Planning Enforcement.
- j. **3PL/2022/1300/F – Land to south of Swangey Lane, NR17 1XJ** – proposed 8 no. poultry houses with associated admin blocks and ancillary development (Revised Scheme) which is accompanied by an Environmental Statement and non-technical summary. **Undecided.** Nothing further to report at the current time. The Chairman of Rocklands Parish Council was in attendance and explained that all comments (500+) are still valid and there is no need to update any comments previously made. Highways have put in a very strong second objection. Breckland have to be careful because if the application is refused and then wins on appeal, it would be very costly. If anybody else wishes to comment they should do so by 6 September 2023.
- k. **Local Plan Update.** No update at the present time.

6. **Finance – to approve and report the following expenditure:-**

- a. To approve payment to Shropham Village Hall for hire charges in the sum of £10.00.

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- b. To ratify salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman from 1 July 2023 to 25 July 2023 in the sum of £277.53.
- c. To ratify payment to Norfolk ALC (inv 986) for .gov.uk domain and registration (2 years) in the sum of £134.40 (incl VAT).

Proposed by D Napier, seconded by C Allen, all voted in favour.

7. **Matters to Report**

- a. **Financial Balances**
Shropham Parish Council £7,291.42 (includes Land Rent of £2,600/Glass Recycling £306.68)
- b. **Parish Land**
No update available.
- c. **Highways**
See 7c above.
- d. **Email addresses**
The Clerk advised that we have been selected as one of the pilot Councils to implement the new .gov.uk website and emails. The documentation has been completed and we will hear further in due course.
- e. **Communication and Social Media Policies.**
A discussion took place and it was agreed that both policies should be adopted by the Council. Proposed by D Napier and seconded by P Bush, all voted in favour.

8. **Any items to be noted for the next Agenda** None.

9. **Correspondence** None.

D Napier opened the meeting to permit public discussion.

The Chairman of the Village Hall Committee, B Slinn, enquired about the Parish Council noticeboard on the Village Hall. The noticeboard is in a state of disrepair and it was suggested that a carpentry apprentice be approached to consider refurbishment of the same. D Napier agreed it is in a bad state and may require a new noticeboard. It was agreed that B Slinn would obtain a quote for both refurbishment (if appropriate) and for a new noticeboard and supply them to the Clerk for consideration at the next meeting.

A member of the public enquired what the BT kiosk was being used for. D Napier explained that it was a Community Hub Sensitive Noticeboard for anyone who requires assistance in any way. It was agreed that a notice would be placed on Facebook and in The Grove to explain its use.

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10. **To agree date for next meeting: Tuesday 26 September 2023.**
Agreed.

Meeting closed 8.32pm

Jo Blackman
Parish Clerk

DRAFT

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