

SHROPHAM PARISH COUNCIL

Chairman: David Napier

Vice Chairman: Andy Thornton

MINUTES OF THE MEETING OF SHROPHAM PARISH COUNCIL on 16 MAY 2023 at 7.30pm at SHROPHAM VILLAGE HALL

Those in attendance: David Napier, Andy Thornton, Lesley Brown, Cliff Allen, Peter Bush

Also present: No Members of the Public

1. **Apologies for absence**
Apologies were received from F Eagle and P Cowen.
2. **To approve the Minutes held on Tuesday 28 March 2023**
It was **RESOLVED** that the Minutes of the Meeting held on Tuesday 28 March 2023 could be signed, by the Chairman, as a true and correct record. All voted in favour.
3. **To record any Declarations of Interest and to consider any requests for Dispensations from Council Members.**
None.
4. **Guest speakers**
None.
5. **Planning – Applications**
 - a. **3PL/2023/0250/H** – White Cottage, Watton Road, NR17 1DY – Erection of garage building, store/shed and car part (Retrospective). **Permission granted.**
 - b. **3PL/2023/0261F** - ROUDHAM/LARLING: AND SHROPHAM The Furniture Station Watton Road - Retrospective permission for installation of 408 ground mounted solar panels (approx. 185kW). **Undecided.**
 - c. **3PL/2023/0291/HOU** – 1 Bowling Green Terrace, Bank Cottage, Rocklands Road, NR17 1FE – 2 storey side extension. **Permission granted.**
 - d. **3AG/2023/0006/AG** – Field 500m east of Brick Kiln Farm – a balanced cut and fill earth moving operation to create an irrigation reservoir (Replacement application to 3AG/2022/0011/AG). **Undecided.**
 - e. **3PL/2023/0289/HOU** – 6 Harper Close, NR17 1FX – Oak timber frame car port extension off north facing gable wall of existing garage. It was noted that both number 5 and number 7 Harper Close are in support of this application. **Permission granted.**
 - f. **3PL/2023/0275/F** – Spinney Farm, Watton Road, NR17 1EA – Erection of a replacement livestock unit with associated infrastructure. **Permission granted.**
 - g. **3PL/2023/0222/F** – Coach House and Stables at Stone Park, Watton Road, NR17 1EA – Conversion of coach house and stables to dwelling, works to include; retention of roof, insertion of fenestration, chimney alterations and internal works; together with associated residential use of land and outbuildings, retention of roof and demolition of extension to outbuilding, provision of hard and soft landscaping, and alterations to existing access (Retrospective). **Undecided.**

CHAIRMAN.....

DATED:

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ
Tel: 01842 829821 Email: shrophamparishclerk@gmail.com
<http://shrophamparishcouncil.norfolkparishes.gov.uk/>

- h. **3PL/2023/0223/LB** – Coach House and Stables at Stone Park - Conversion of coach house and stables to dwelling, works to include; retention of roof, insertion of fenestration, chimney alterations and internal works; together with associated residential use of land and outbuildings, retention of roof and demolition of extension to outbuilding, provision of hard and soft landscaping, and alterations to existing access (Retrospective). **Undecided.**
- i. **3PL/2023/0183/F** – AND SNETTERTON Home Farm, Bradcar Road, NR17 1EQ – Proposed 2 no. Dwellings and Garages with new access. **Undecided.**
- j. **3PL/2020/0178/VAR** – Fern Lodge, Hargham Road, NR17 1DS – Variation of Condition 3 on 3PL/2020/1054/VAR – Rewording of condition to specify “in compliance with” condition 3, in order to satisfy/discharge the condition (Plots 4, 5 & 6). **Undecided.**
- k. **3PL/2022/1383/F** – Shropham House, Watton Road, NR17 1DY – Conversion of Outbuilding To Holiday Let. **Undecided.**
- l. **3PL/2023/0067/LB** – Shropham House, Watton Road, NR17 1DY – Conversion of Cellar to TV Room. **Undecided.**
- m. **3PL/2023/0321/HOU** – The Beeches Watton Road NR17 1DY – Proposed single and two storey side extensions and internal alterations includes installation of chimney for closed wood burner. The Council raised concerns with regards to the position of the flu and its proximity to the main building. **Refused.**
- n. **3PL/2023/0298/F** – Church Farm Low Road NR17 1EH – Proposed solar panels on roof of existing agricultural building. **Undecided.**
- o. **3PL/2021/0430/D** – Bradcar Farm, South Bradcar Road, NR17 1EG – Reserved matters for a proposed agricultural dwelling following outline permission 3PL/2020/1025/O. P Cowen has spoken with S Suggitt and they feel that there is a place for enforcement to become involved. The Clerk will liaise with the Enforcement Department.
- p. **Local Plan Update.** No formal update was available however, the general feeling is that the roads are already over capacity.

An update on the following application was provided:-

- q. **3PL/2022/1300/F – Land to south of Swangey Lane, NR17 1XJ** – proposed 8 no. poultry houses with associated admin blocks and ancillary development (Revised Scheme). The case officer has been changed. To date no new documents have been filed.

CPRE ‘The Countryside Charity’

Consideration was given as to whether to join CPRE as Breckland have the A11 corridor down as a development area. The Parish Council felt that this was not appropriate at the present time.

6. Finance – to approve and report the following expenditure:-

- a. To approve payment to Shropham Village Hall for hire charges 14 May 2023 in the sum of £10.00.
- b. To approve payment to Norfolk ALC for subscription and website hosting for the year 2023/24 in the sum of £217.48 (inv 800).
- c. To approve payment to Information Commissioner’s Office for registration fee in the sum of £35.00 (direct debit).
- d. To ratify salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman from 29 March 2023 to 30 April 2023 in the sum of £327.66.

Proposed by D Napier, seconded by L Brown, all voted in favour.

CHAIRMAN.....

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7. **Matters to Report**

a. **Financial Balances**

Shropham Parish Council £5,808.02.

b. **Parish Land**

A Thornton explained that there is no further update at the present time.

c. **Highways**

Concerns were raised that the new path on the Hargham Road has still not been repaired and the Clerk to report to Highways and seek an update. There are also reports of other paths in the village requiring attention. D Napier to contact F Eagle.

d. **Telephone Kiosk – update**

P Bush advised that the noticeboard should be delivered tomorrow. Unfortunately, the first one was in the wrong orientation. The shelves will be removed and P Bush will speak to Dirk to see whether he has some use for them.

e. **Email addresses**

The Clerk explained that Norfolk ALC have reported that the pilot scheme we signed up for was not quite as expected so they are seeking an alternative and have requested that Parish Councils express their interest again. The Clerk confirmed that she had done so.

f. **Shropham and Snetterton Grove**

D Napier explained that, after 23 years, the team behind the Shropham and Snetterton Grove are retiring and the June edition will be the last produced by the team. Part of it will continue until September and a new team is being sought to carry it on in the future.

g. **Co-option**

D Napier advised that we currently have two vacancies on the Parish Council and we should actively seek to fill these vacancies as soon as possible. D Napier asked that if anyone knew of anyone who may be interested, they should let him know in the first instance.

h. **Bank signatories**

As the Chairman and Vice Chairman have not changed, following the recent elections, the bank signatories do not need to be changed.

8. **Any items to be noted for the next Agenda**

None.

9. **Correspondence**

None.

10. **To agree date for next meeting: Tuesday 27 June 2023.**

Agreed.

Meeting closed 8.38pm

Jo Blackman
Parish Clerk

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