

SHROPHAM PARISH COUNCIL

Shropham, Norfolk

Chairman: David Napier

Vice Chairman: Andy Thornton

**PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO
THE MEETING OF SHROPHAM PARISH COUNCIL
TUESDAY 27 JUNE 2023
AT SHROPHAM VILLAGE HALL AT 7.30 PM**

AGENDA

1. Apologies for absence.
2. To approve the Minutes of the Meeting held on Tuesday 16 May 2023.
3. To record any **Declarations of Interest** and to consider any requests for **Dispensations** from Council Members.
4. Guest speakers (County Councillor/District Councillor).
5. **Planning – Applications**
 - a. **3PL/2023/0632/HOU** – The Beeches, Watton Road – Proposed single and double storey extension to side and internal alterations. **Undecided. (Comments due 12 July)**
 - b. **3PL/2023/0261/F** - ROUDHAM/LARLING: AND SHROPHAM The Furniture Station Watton Road - Retrospective permission for installation of 408 ground mounted solar panels (approx. 185kW). **Undecided.**
 - c. **3AG/2023/0006/AG** – Field 500m east of Brick Kiln Farm – a balanced cut and fill earth moving operation to create an irrigation reservoir (Replacement application to 3AG/2022/0011/AG). **No prior approval.**
 - d. **3PL/2023/0222/F** – Coach House and Stables at Stone Park, Watton Road, NR17 1EA – Conversion of coach house and stables to dwelling, works to include; retention of roof, insertion of fenestration, chimney alterations and internal works; together with associated residential use of land and outbuildings, retention of roof and demolition of extension to outbuilding, provision of hard and soft landscaping, and alterations to existing access (Retrospective). **Permission granted.**
 - e. **3PL/2023/0223/LB** – Coach House and Stables at Stone Park - Conversion of coach house and stables to dwelling, works to include; retention of roof, insertion of fenestration, chimney alterations and internal works; together with associated residential use of land and outbuildings, retention of roof and demolition of extension to outbuilding, provision of hard and soft landscaping, and alterations to existing access (Retrospective). **Permission granted.**
 - f. **3PL/2023/0183/F** – AND SNETTERTON Home Farm, Bradcar Road, NR17 1EQ – Proposed 2 no. Dwellings and Garages with new access. **Undecided.**
 - g. **3PL/2022/1383/F** – Shropham House, Watton Road, NR17 1DY – Conversion of Outbuilding To Holiday Let. **Permission granted.**
 - h. **3PL/2023/0562/LB** – Shropham House, Watton Road, NR17 1DY – Conversion of Cellar to TV Room. **Undecided.** Reapplication **3PL/2023/0673/LB. Refused.**

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ
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- i. **3PL/2023/0321/HOU** – The Beeches Watton Road NR17 1DY – Proposed single and two storey side extensions and internal alterations includes installation of chimney for closed wood burner. The Council raised concerns with regards to the position of the flu and its proximity to the main building. **Refused.**
 - j. **3PL/2023/0298/F** – Church Farm Low Road NR17 1EH – Proposed solar panels on roof of existing agricultural building. **Permission granted.**
 - k. **3PL/2021/0430/D** – Bradcar Farm, South Bradcar Road, NR17 1EG – Reserved matters for a proposed agricultural dwelling following outline permission 3PL/2020/1025/O. Retrospective application requested by Planning Enforcement.
 - l. **3PL/2022/1300/F – Land to south of Swangey Lane, NR17 1XJ** – proposed 8 no. poultry houses with associated admin blocks and ancillary development (Revised Scheme). **Undecided.**
 - m. **Retrospective planning application due on new building in Low Road.**
 - n. **Local Plan Update.**
6. **Finance – to approve and report the following expenditure:-**
- a. To approve payment to Shropham Village Hall for hire charges in the sum of £10.00.
 - b. To approve salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman from 28 May 2023 to 30 June 2023 in the sum of £361.08.
 - c. To approve payment to Roger Canwell for internal audit in the sum of £47.50.
 - d. To ratify salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman from 1 May 2023 to 27 May 2023 in the sum of £377.79.
7. **To discuss, propose and vote on the following subjects:-**
- a. To adopt Receipts and Payments Schedule, Balance Sheet and Bank Reconciliation for Shropham Parish Council for the financial year 2022/23.
 - b. To approve, sign and complete the Annual Governance and Accountability Return 2022/23.
 - c. To approve, sign and complete the AGAR Exemption Certificate 2022/23.
8. **Matters to Report**
- a. Financial Balances.
 - b. Parish Land.
 - c. Highways.
 - d. Telephone Kiosk – update.
 - e. Email addresses.
 - f. Communication and Social Media Policies.
9. Any items to be noted for the next Agenda.
10. Correspondence.

The Chairman will ask for any further matters from the public participation.

- 11. To agree date for next meeting: Tuesday 8 August 2023.

Jo Blackman
Parish Clerk

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