

SHROPHAM PARISH COUNCIL

Chairman: David Napier

Vice Chairman: Andy Thornton

MINUTES OF THE MEETING OF SHROPHAM PARISH COUNCIL on 28 March 2023 at 7.30pm at SHROPHAM VILLAGE HALL

Those in attendance: David Napier, Andy Thornton, Lesley Brown, Cliff Allen, Peter Bush, Ed Howe

F Eagle, Norfolk County Council and P Cowen, Breckland District Council

Also present: 2 Members of the Public

1. **Apologies for absence**
None.
2. **To approve the Minutes held on Tuesday 24 January 2023**
It was **RESOLVED** that the Minutes of the Meeting held on Tuesday 24 January a2023 could be signed, by the Chairman, as a true and correct record. All voted in favour.
3. **To record any Declarations of Interest and to consider any requests for Dispensations from Council Members.**
None.
4. **Guest speakers**
None.
5. **Planning – Applications**
 - a. **3PL/2023/0250/H** – White Cottage, Watton Road, NR17 1DY – Erection of garage building, store/shed and car part (Retrospective). The Applicant was in attendance and explained that he wanted to tidy up the entrance to his property and provide a garage. It has been designed so that you can drive in and out without the need to reverse. Several members of the Council visited the site. The Applicant also spoke to his direct neighbours regarding his intentions who had no objections. **No objections.**
 - b. **3PL/2023/0261F** - ROUDHAM/LARLING: AND SHROPHAM The Furniture Station Watton Road - Retrospective permission for installation of 408 ground mounted solar panels (approx. 185kW). **No objections.**
 - c. **3PL/2023/0291/HOU** – 1 Bowling Green Terrace, Bank Cottage, Rocklands Road, NR17 1FE – 2 storey side extension. The Applicant was in attendance and explained that his family were struggling for space and require an additional bedroom. The extension will be approximately 1m from the fence line, although the boundary is in fact the tree line. They have a Tree Survey being carried out tomorrow (29/3) to check any issues with the tree roots. **No objections.**
 - d. **3AG/2023/0006/AG** – Field 500m east of Brick Kiln Farm – a balanced cut and fill earth moving operation to create an irrigation reservoir (Replacement application to 3AG/2022/0011/AG). **No objections.**

CHAIRMAN.....

DATED:

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ

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- e. **3PL/2023/0289/HOU** – 6 Harper Close, NR17 1FX – Oak timber frame car port extension off north facing gable wall of existing garage. It was noted that both number 5 and number 7 Harper Close are in support of this application. **No objections.**
- f. **3PL/2023/0275/F** – Spinney Farm, Watton Road, NR17 1EA – Erection of a replacement livestock unit with associated infrastructure. **No objections.**
- g. **3PL/2023/0222/F** – Coach House and Stables at Stone Park, Watton Road, NR17 1EA – Conversion of coach house and stables to dwelling, works to include; retention of roof, insertion of fenestration, chimney alterations and internal works; together with associated residential use of land and outbuildings, retention of roof and demolition of extension to outbuilding, provision of hard and soft landscaping, and alterations to existing access (Retrospective). It was noted that technically, the red line shown in the plans are in the wrong place but it improves the access to the site. **No objections.**
- h. **3PL/2023/0223/LB** – Coach House and Stables at Stone Park - Conversion of coach house and stables to dwelling, works to include; retention of roof, insertion of fenestration, chimney alterations and internal works; together with associated residential use of land and outbuildings, retention of roof and demolition of extension to outbuilding, provision of hard and soft landscaping, and alterations to existing access (Retrospective). **As g.**
- i. **3PL/2023/0183/F** – AND SNETTERTON Home Farm, Bradcar Road, NR17 1EQ – Proposed 2 no. Dwellings and Garages with new access. **No objections.**
- j. **3PL/2023/0178/VAR** – Fern Lodge, Hargham Road, NR17 1DS – Variation of Condition 3 on 3PL/202/1054/VAR – Rewording of condition to specify “in compliance with” condition 3, in order to satisfy/discharge the condition (Plots 4, 5 & 6). **No comments.**
- k. **3PL/2022/1383/F** – Shropham House, Watton Road, NR17 1DY – Conversion of Outbuilding To Holiday Let. P Cowen explained that the Applicant will need to justify the need for a holiday let. The property has been squeezed into a tight space and the red line shown on the plan is incorrect. The entertainment room and living areas seem out of proportion to the bedrooms. It is within the curtilage of a listed building and the close proximity to it is inappropriate. **Comments to be submitted.**
- l. **3SR/2022/0008/SCR** - Church Farm NR17 1EH - Proposed reservoir - Screening opinion. **Permission granted.**
- m. **3PL/2022/0439/F** - Caretakers House Larling Road NR17 1EA - A building to provide residential accommodation for a site manager/caretaker including new highway access, private drive and hardstandings together with associated facilities including an office, guest parking, laundry facilities, garage and stores essential for the management, maintenance, security and general upkeep of the holiday accommodation located at Settle. **Approved at Committee, subject to delegated authority being given to Officers to impose suitable conditions.**
- n. **3PL/2023/0321/HOU** – The Beeches Watton Road NR17 1DY – Proposed single and two storey side extensions and internal alterations includes installation of chimney for closed wood burner. The Council raised concerns with regards to the position of the flu and its proximity to the main building. **Comments to be submitted.**
- o. **Local Plan Update.**
P Cowen advised that the Call for Sites is now closed and a questionnaire has been circulated with responses closing on the 19 May. There are hundreds of sites across the District which have been put forward as suggested sites for development. Snetterton is a preferred growth area due to its proximity to the A11 and employment opportunities and this is causing some disquiet in the community. There has been a first sieve through of the sites put forward and this will continue. The Local Plan forms the shape of development in the Borough.

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- p. **Neighbourhood Plan with Quidenham and Snetterton.**
This item was on the Agenda following an approach by Quidenham and Snetterton Parish Council to consider forming a group of villages to create a Neighbourhood Plan. Liz Truss MP had put the suggestion to them. P Cowen explained that a Neighbourhood Plan does not trump the Local Plan. There are several local parishes who have good ones in place. However, there is a very rigid framework in which you have to work and strict parameters. Somebody has to be paid to formulate the plan for you, it is a lengthy process and then it has to be printed etc. Costs are estimated in the region of £10-£15K. The Council felt that this was an unaffordable option for us to become involved.
- q. **3PL/2022/1300/F – Land to south side of Swangey Lane NR17 1XJ** – there has been no decision in relation to this application yet. Breckland need to ensure that any determination is watertight. The Council is waiting for the Applicant to answer some specific questions and P Cowen will keep us updated. **Undecided.**

D Napier advised that E Howe would not be standing on the Council for another term. He thanked Ed for his work with the Council and wished him well for the future.

6. **Finance – to approve and report the following expenditure:-**

- a. To approve payment to Shropham Village Hall for hire charges 28 March 2023 in the sum of £10.00.
- b. To approve salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman from 1 March 2023 to 28 March 2023 in the sum of £277.53.
- c. To ratify salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, from 25 January to 28 February 2023 (incl holiday pay) in the sum of £327.66.

Proposed by P Bush, seconded by L Brown, all voted in favour.

7. **Matters to Report**

- a. **Financial Balances**
Shropham Parish Council £5,049.35.
- b. **Parish Land**
A Thornton explained that we were still waiting to hear back from the Land Registry. Apparently, there is as much as a 11-15 month delay so it may be some time.
- c. **Highways**
The second SAM2 is awaited and the Clerk advised that the supplier is requesting a map of the sites for the new poles. D Napier will supply map.

We are waiting for Jack Griffiths from Highways to visit and assess the footpath. Clerk to chase.
- d. **Telephone Kiosk – update**
P Bush advised that the noticeboard is nearly ready to be installed and then it can be put to use for advertisements or for people to ask for help.
- e. **Email addresses**
The Clerk advised that she had not heard anything further from Norfolk ALC and will try and obtain an update.

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8. **Any items to be noted for the next Agenda**
None.
9. **Correspondence**
None.
10. **To agree date for next meeting: Tuesday 16 May 2023.**
Agreed.

Meeting closed 21:09

Jo Blackman
Parish Clerk

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