

# SHROPHAM PARISH COUNCIL

**Chairman:** David Napier

**Vice Chairman:** Andy Thornton

## MINUTES OF THE MEETING OF SHROPHAM PARISH COUNCIL on 24 January 2023 at 7.30pm at SHROPHAM VILLAGE HALL

**Those in attendance:** David Napier, Andy Thornton, Lesley Brown, Cliff Allen, Peter Bush

**Also present:** 9 Members of the Public

1. **Apologies for absence**  
Apologies were received and accepted from Jo Blackman, Ed Howe and Fabian Eagle.
2. **To approve the Minutes held on Tuesday 29 November 2022**  
It was **RESOLVED** that the Minutes of the Meeting held on Tuesday 29 November 2022 could be signed, by the Chairman, as a true and correct record. All voted in favour.
3. **To record any Declarations of Interest and to consider any requests for Dispensations from Council Members.**  
None.
4. **Guest speakers**  
None.
5. **Planning – Applications**
  - a. **3PL/2022/1300/F - 8 poultry houses south of Swangey Lane.** The applicant /agent have still to answer a number of questions. A comparison between this and the previous application is being prepared. P Cowen explained that it was important the applicant be given full and proper time to supply information or answer questions raised by the authorities. The comments logged by Highways were probably the strongest he had seen. D Napier proposed that Shropham PC repeat the previous objections. P Bush seconded and this was agreed unanimously.
  - b. **3PL/2022/1232/LB** - Shropham House Watton Road NR17 1DY - Conversion and alterations of an outbuilding to an annex and cellar (in main house) to TV room. **Withdrawn.**
  - c. **3PL/2022/1233/HOU** - Shropham House, Watton Road NR17 1DY - Conversion & alterations of outbuilding to annex and cellar (in main house) to TV room. **Withdrawn.**
  - d. **3SR/2022/0008/SCR** - Church Farm NR17 1EH - Proposed reservoir - Screening opinion. **Undecided.**
  - e. **3PL/2022/1192/VAR** - Land East of Rocklands Road NR17 1DU - Variation of Condition No 2 (Approved plans) on 3PL/2022/0372/VAR - To amend the wording of the condition to read as follows: Condition 2. The development must be carried out in strict accordance with the application form, and approved documents and drawings as set out in the table at the end of this notice. Drg. No: TL-4432-21-1C - Proposed Site Layout Plan submitted on 20-10-22 Drg. No: TL-4432-21-2C - Proposed Floor Plans and Elevations - Plots 1 & 2 submitted on 20-10-22. **Permission granted.**

CHAIRMAN.....

DATED: .....

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ  
Tel: 01842 829821 Email: shrophamparishclerk@gmail.com  
<http://shrophamparishcouncil.norfolkparishes.gov.uk/>

- f. **3PL/2022/0439/F** - Caretakers House Larling Road NR17 1EA - A building to provide residential accommodation for a site manager/caretaker including new highway access, private drive and hardstandings together with associated facilities including an office, guest parking, laundry facilities, garage and stores essential for the management, maintenance, security and general upkeep of the holiday accommodation located at Settle. **Deferred.**
- g. **3PL/2021/0079/F** - Lingar Hill Farm Harling Road NR17 1EE - Erection of one clear span, steel framed poultry house on existing poultry farm and relocation of two existing feed bins. **Permission granted.**
- h. **Local Plan Update** – the Call for Sites are being assessed.

6. **Finance – to approve and report the following expenditure:-**

- a. To approve payment to Shropham Village Hall for hire charges 24 January 2023 in the sum of £10.00.
- b. To approve salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman from 24 December 2022 to 24 January 2023 in the sum of £327.66.
- c. To approve payment to the Clerk for the use of home office in the sum of £35.00.
- d. To ratify salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, from 23 November 2022 to 23 December 2022 (incl holiday pay) in the sum of £277.53.

Proposed by D Napier, seconded by P Bush, all voted in favour.

7. **Matters to Report**

- a. **Financial Balances**  
In the absence of the Clerk, not known.
- b. **Parish Land**  
A Thornton explained that we were still waiting to hear back from the Land Registry.
- c. **Highways**  
The second SAM2 is awaited. P Bush mentioned the large number of potholes. D Napier said to report to the Clerk. P Cowen advised potholes can be reported directly to Highways.
- d. **Telephone Kiosk – update**  
After discussion P Bush to investigate use as an information centre.
- e. **Email addresses**  
Deferred in the absence of the Clerk.

8. **Any items to be noted for the next Agenda**  
None.

9. **Correspondence**  
None.

10. **To agree date for next meeting: Tuesday 28 March 2023**  
Agreed.

Jo Blackman  
Parish Clerk

CHAIRMAN.....

DATED: .....

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