

SHROPHAM PARISH COUNCIL

Chairman: David Napier

Vice Chairman: Andy Thornton

MINUTES OF THE MEETING OF SHROPHAM PARISH COUNCIL on 28 June 2022 at 7.00pm at SHROPHAM VILLAGE HALL

Those in attendance: David Napier, Andy Thornton, Lesley Brown, Ed Howe, Cliff Allen, Peter Bush

Also present: 4 Members of the Public

1. **Apologies for absence**
A Negus.
2. **To approve the Minutes held on Tuesday 10 May 2022**
It was **RESOLVED** that the Minutes of the Meeting held on Tuesday 10 May 2022 could be signed, by the Chairman, as a true and correct record. All voted in favour.
3. **To record any Declarations of Interest and to consider any requests for Dispensations from Council Members.**
CA – 4d.
4. **Planning – Applications**
 - a. **3PL/2022/0467/F** - AND HOCKHAM Settle, Harling Road NR17 1EA - The construction of a soft, no dig track to provide vehicle access to The Hub (retrospective). **Undecided.**
 - b. **3PL/2022/0439/F** - Caretakers House Larling Road NR17 1EA - A building to provide residential accommodation for a site manager/caretaker including new highway access, private drive and hardstandings together with associated facilities including an office, guest parking, laundry facilities, garage and stores essential for the management, maintenance, security and general upkeep of the holiday accommodation located at Settle. **Undecided.**
 - c. **3PL/2022/0372/VAR** - Land East of Rocklands Road NR17 1DU - Variation of Condition No 2 on 3PL/2021/0211/F - The changes are only shown on drawings Drg. No: TL-4432-21-1B & Drg. No: TL-4432-21-2B. The changes relate to Plot 1 garage only. The approved drawing indicated a detached garage / carport. We would like to move the garage / carport closer to the proposed bungalow (plot 1) so that the roof connects to the gable of the proposed bungalow. **Undecided.**
 - d. **3PL/2022/0314/F** - Land North of Hargham Road - Proposed single-storey dwelling. **Undecided.**
 - e. **3PL/2021/0079/F** - Lingar Hill Farm Harling Road NR17 1EE - Erection of one clear span, steel framed poultry house on existing poultry farm and relocation of two existing feed bins. **Undecided.**
 - f. **3PL/2021/1547/F** - Land to South side of Swangey Lane NR17 1XJ - 8no. poultry houses with associated admin blocks, feed bins and ancillary development. **Comments submitted. Undecided.**

CHAIRMAN.....

DATED:

CLERK: Joanne Blackman, Daisy Barn, 42 Long Lane, Feltwell, Norfolk, IP26 4BJ
Tel: 01842 829821 Email: shrophamparishclerk@gmail.com
<http://shrophamparishcouncil.norfolkparishes.gov.uk/>

5. **Finance – to approve and report the following expenditure:-**

- a. To ratify payment to Shropham Village Hall for hire charges 28 June 2022 in the sum of £10.00.
- b. To ratify payment to Roger Canwell for internal audit in the sum of £42.50.
- c. To ratify payment to H T Thornton & Son for installation of the access to the Village Hall from the Hargham Road in the sum of £431.70.
- d. To ratify payment to Dirk Mehlhorn for refurbishment of the telephone kiosk in the sum of £700.
- e. To ratify salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, from 11 May 2022 to 18 June 2022 (incl holiday pay) in the sum of £377.79.

Proposed by D Napier, seconded by A Thornton, all voted in favour.

6. **To discuss, propose and vote on the following subjects:-**

- a. To adopt Receipts and Payments Schedule, Balance Sheet and Bank Reconciliation for Shropham Parish Council for the financial year 2021/22.
- b. To approve, sign and complete the Annual Governance and Accountability Return 2012/22.
- c. To approve, sign and complete the AGAR Exemption Certificate 2021/22.

Proposed by D Napier, seconded by A Thornton, all voted in favour.

7. **Matters to Report**

- a. **Parish Land**
A Thornton provided a brief update on the position. The solicitors require John Barnard and A Thornton to sign declarations in relation to the land and this will be organised shortly.
- b. **Highways**
See f below.
- c. **Telephone Kiosk (use to be determined)**
D Napier advised that the telephone kiosk refurbishment had been completed and advised that now it has to be put into good use. E Howe suggested that we should ask the residents what they would like to see it used for. E Howe to ask the residents via Facebook and possibly The Grove, and will revert back at the next meeting.
- d. **Operation London Bridge**
The Clerk advised that herself and D Napier were finalising draft documentation which would be circulated to Councillors for approval and adoption at the next meeting. St Peter & St Paul's Church was suggested as a good location for the Book of Condolence and maybe the churchyard for laying of flowers.
- e. **SAM2**
Funding has been approved and D Napier met with the Highways Engineer to arrange locations for the new SAM2 sign, including two additional posts. Documentation has been completed and will be returned to Norfolk CC by the Clerk. Once accepted, the SAM2 sign to be ordered. F Eagle advised that we should notify Norfolk CC when arranging payment that £1,000 is to be paid from his Member's Budget.

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f. **Bradcar Road**

This matter was placed on the Agenda as there had been concerns raised regarding the amount of HGV and tractor traffic using Bradcar Road to reach the TNP storage facility, 7 days a week, 24 hours a day. A member of the public had raised concerns as the road is very narrow and there are no passing places. The road is not suitable for this type of traffic and the road is often used by cyclists and walkers. The footpath comes out directly on to the road at one of the bends and is extremely dangerous.

There is often a substantial amount of mud on the roads, especially in the winter months and the large vehicles are damaging the verges some of which are directly on residents' property.

Approaches have been made to TNP to request that they speak to their drivers to slow down and take more care when using Bradcar Road.

The Council advised that the resident should make the landowner aware of the situation, as well as TNP. A Thornton agreed to speak with the landowner in the first instance.

Another resident felt that it was not just the nature of the traffic, it was also the volume of traffic. Feed is delivered to the site and then distributed from there. It is being used a distribution facility as opposed to a storage facility.

D Napier referred to a Facebook comment made stating that the Council 'does not care'. D Napier advised that this is not the case and was disappointed by such comments when no further communications had been received by the Parish Council.

D Napier advised that in future any concerns should be raised with the Clerk and if there is anything that can be done then we will do our best to ensure something happens.

D Napier acknowledged that the biggest concern to everyone in the village was traffic that passes through it. L Brown reiterated that we do care but often things are out of the Parish Council control and have no powers to become involved. A personal approach is often the best way to try and resolve matters. The resident advised that he felt he was being 'fobbed off'. Again, D Napier reiterated that the Parish Council is in fact very limited on what it can do in these situations.

D Napier advised that he would speak to P Cowen regarding the matter but suggested the resident open up dialogue with the landowner and TNP.

8. **Any items to be noted for the next Agenda**

None.

9. **Correspondence**

Confirmation letter from the Parish Partnership to advise 50% funding for the SAM2 sign had been approved.

The Chairman closed the meeting to allow public participation.

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10. **Public participation**

A member of the public raised concerns that the footpath which had been installed and recently adopted by Norfolk CC was already starting to break up. D Napier advised that he had spoken with Highways in relation to this.

A member of the public enquired who cuts the grass at Westgate and also the paths along the Hargham Road as they are very overgrown. The Clerk believes it is probably Highways but will investigate.

B Slinn, Chairman of the Village Hall Management Committee advised that he will look into possibly installing a flagpole at the Village Hall. The Jubilee Party was very successful and a few new families are now beginning to come into the bar.

F Eagle reported that he had recently sent an email regarding dangerous junctions and D Napier confirmed that he had requested the crossroad junctions were cut back.

F Eagle confirmed his contribution of £1,000 towards the SAM2 sign.

As part of the Platinum Jubilee celebrations, F Eagle is funding some swift/house martin towers as these birds have seriously declined in numbers and if we feel we would like to be considered for one then we should let him know.

There are currently 668 Ukranian guests in Norfolk with 472 potential Norfolk hosts. We are expecting a further 700 guests to arrive in the coming months. This is fairly comparable with other areas of the country.

F Eagle advised that the paths and verges are classed as an Amenity Cut and are serviced by Norfolk CC.

The Chairman reopened the Council Meeting.

11. To agree date for next meeting: Tuesday 27 September 2022.

Jo Blackman
Parish Clerk

Meeting closed 7.56pm

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