

SHROPHAM PARISH COUNCIL

Shropham, Norfolk

Chairman: David Napier

Vice Chairman: Andy Thornton

MINUTES OF MEETING OF SHROPHAM PARISH COUNCIL

15 May 2019 at 8.00 pm

SHROPHAM VILLAGE HALL

Those in attendance: David Napier, Andy Thornton, Lesley Brown, Cliff Allen, Ed Howe, Amy Negus

Also in attendance: None

Also present: 2 members of the public

1. **Apologies for absence**

None

2. **To approve the Minutes of Meetings held on Wednesday 27 March 2019**

It was **RESOLVED** that the Minutes of the Meetings held on Wednesday 27 March 2019 could be signed, by the Chairman, as a true and correct record. All voted in favour.

3. **To record any Declarations of Interest and to consider any requests for Dispensations from Council Members**

None

4. **Planning – Applications**

a. **3PN/2019/0017/UC** – Redundant Agricultural Storage Building Barn C Home Farm Shropham NR17 1DT - Conversion of existing Agricultural building into 1 dwelling Barn B.

b. **3PN/2019/0018/UC** – Redundant Agricultural Storage Building Barn C Home Farm Shropham NR17 1DT - Conversion of existing Agricultural building into 1 dwelling Barn C.

These applications are for information purposes only.

5. **Finance – to approve and report the following expenditure:-**

- a. To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the months of March 2019 (from 17 March) to April 2019 (to 30 April 2019) in the sum of £402.72. Proposed by D Napier and seconded by L Brown, all voted in favour.
- b. To approve payment to Shropham Village Hall in the sum of £10 for hall hire for the month of May 2019. Proposed by D Napier and seconded by L Brown, all voted in favour.
- c. To approve annual payment to the Information Commissioner's Office in the sum of £40.00. Proposed by D Napier and seconded by L Brown, all voted in favour.
- d. To approval annual subscription payment to Norfolk ALC in the sum of £155.17. Proposed by D Napier and seconded by L Brown, all voted in favour.

CHAIRMAN.....

DATED:

CLERK: Joanne Blackman, Westcroft, Watton Road, Ashill, Norfolk, IP25 7AQ

Tel: 01760 447484 Email: shrophamparishclerk@gmail.com

<http://shrophamparishcouncil.norfolkparishes.gov.uk/>

To approve one additional item of expenditure:-

- e. To recompense T Osborn for gift voucher for wheelie bin sticker competition in the sum of £25.00. Proposed by D Napier and second by L Brown, all voted in favour.

6. **To discuss, propose and vote on the following subjects:-**A. **To consider the process for the co-option of a councillor for the vacancy arising from the election process.**

D Napier proposed that if any Councillor should wish anyone to be considered for co-option then they are to approach D Napier or A Thornton, in the first instance. All agreed.

B. **To consider amendment of the Bank Mandate.**

No amendment was considered necessary. D Napier, A Thornton and J Blackman to remain as signatories.

7. **Matters to Report**a. **Financial Balances and Annual Return accounts**

D Napier proposed and A Thornton seconded, all voted in favour. Therefore the Annual Return accounts were agreed and adopted.

8. **Any items to be noted for the next Agenda.**

Phone kiosk – L Brown volunteered to wash. Ratify posters for wheelie bins.

9. **Correspondence.**

The Clerk provided details from Scope with a request to site a textile bank at the Village Hall. Whilst the Parish Council support this, it is a decision for the Village Hall to make and the Clerk will therefore forward the details to E Howe for presentation to the Village Hall Committee.

The Chairman closed the meeting to allow public participation.10. **Public participation.**

None.

The Chairman reopened the Council Meeting.11. **To agree date for next meeting:**

Wednesday 31 July 2019. Agreed.

Jo Blackman
Parish Clerk

CHAIRMAN.....

DATED:

CLERK: Joanne Blackman, Westcroft, Watton Road, Ashill, Norfolk, IP25 7AQ
Tel: 01760 447484 Email: shrophamparishclerk@gmail.com
<http://shrophamparishcouncil.norfolkparishes.gov.uk/>