

Explanation of variances – pro forma

Name of smaller authority: **Shrotham Parish Council**

County area (local councils and): **North**

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

• variances of more than 15% between totals for individual boxes (except variances of less than £200);

• a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2017/18 £	2018/19 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	3,819	4,283				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	0	6,000	6,000	#DIV/0!	#DIV/0!	#DIV/0!	Shrotham raised a Precept of £6,000 this year.
3 Total Other Receipts	4,475	3,128	-1,347	30.10%	YES		Grant to purchase computer equipment in the sum of £543. Increased recycling and wayleave contributions totalling £570.
4 Staff Costs	1,024	2,478	1,454	141.99%	YES		This is the first full year of the Clerk taking office. Previous Clerk had no remuneration.
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,957	2,874	-113	3.78%	NO		
7 Balances Carried Forward	4,283	8,059			NO	VARIANCE EXPLANATION NOT REQUIRED	
8 Total Cash and Short Term Investments	4,283	8,059				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	4,100	4,100	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable