

SHROPHAM PARISH COUNCIL

Shropham, Norfolk

Chairman: David Napier

Vice Chairman: Andy Thornton

MINUTES OF MEETING OF SHROPHAM PARISH COUNCIL

25 JULY 2018 at 7.00 pm

SHROPHAM VILLAGE HALL

Those in attendance: David Napier, Lesley Brown, Cliff Allen

Also present: 2 members of the public

1. **Apologies for absence**

Apologies were received and accepted from A Thornton, A Negus and E Howe. District Councillor Phil Cowen also sent his apologies.

2. **To approve the Minutes held on Wednesday 30 May 2018**

It was **RESOLVED** that the Minutes of the Meeting held on Wednesday 30 May 2018 could be signed, by the Chairman, as a true and correct record. All voted in favour.

3. **To record any Declarations of Interest and to consider any requests for Dispensations from Council Members**

None.

4. **Planning – Applications**

The following updates were noted:-

- a. **3PL/2017/1320/O – Land off Hargham Road, Shropham** - New housing scheme and associated works comprising 2no. bungalows and 8 no. houses (outline). Amended plans & revised tree survey (Jan 18). *Undecided.*
- b. **3PL/2018/0061/F** - Traditional Norfolk Poultry, Hargham Road Shropham NR17 1DS - Proposed single storey extension to north and south of existing storage building for B8 storage, tray wash and HGV loading dock. Demolition of existing single storey tray wash building. *Undecided.*
- c. **3PL/2018/0354/HOU** - Pond View Rocklands Road Shropham NR17 1DU - Brick Garage with Pitch Roof to Front/Right of House not joined. *Undecided.*
- d. **3PL/2018/0020/UC** - Home Farm Hargham Road, Shropham NR17 1DT - Conversion of Agricultural Buildings to 3 Dwellings (permitted development). *Undecided.*
- e. **3PL/2018/0476/F** – East Cottage, Watton Road, Shropham – steel clad building for private hobby use. *Application refused. Reason: insufficient information provided.*

CHAIRMAN.....

DATED:

CLERK: Joanne Blackman, Westcroft, Watton Road, Ashill, Norfolk, IP25 7AQ

Tel: 01760 447484 Email: shrophamparishclerk@gmail.com

<http://shrophamparishcouncil.norfolkparishes.gov.uk/>

5. **Finance – to approve and report the following expenditure:-**

- a. To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the months May 2018 (from 25th May), June and July (to 16th July) in the sum of £435.42. Proposed by D Napier and seconded by L Brown, all voted in favour.
- b. To approve office expenses for the months of April to July in the sum of £17.37. Proposed by D Napier and seconded by C Allen, all voted in favour.
- c. To approve payment to Shropham Village Hall in the sum of £10 for hall hire for the month of July 2018. Proposed by D Napier and seconded by L Brown, all voted in favour.

6. **Matters to Report**

a. **Financial Balances as at 25 July 2018**

The Clerk advised the financial balance as at 25 July 2018 amounted to £5,765.94. D Napier advised that as the grass cutting at the village hall had been included in the budget and precept, the Parish Council would continue to make a 50% contribution to the costs therein for this financial year. This would however be reviewed next year.

b. **Asset Schedule review update**

The Clerk advised that she was continuing the Asset Schedule review and D Napier advised that all Councillors should notify the Clerk of any items they consider should be added to the Asset Schedule.

c. **Highways Update**

A brief update was provided in relation to the additional hedge cutting offered by County Councillor Fabian Eagle.

7. **Any items to be noted for the next Agenda**

A discussion took place and it was agreed that the donation to the Poppy Appeal would be discussed at the November meeting.

8. **Correspondence**

A training schedule offered by Norfolk ALC was provided to Councillors present. The Clerk notified the Council that the Parish Partnership are again offering 50% grants in relation to various projects such as SAM2, crossings etc for the financial year 18/19.

The Chairman closed the meeting to allow public participation.

9. **Public participation**

A member of the public and Village Hall Committee gave a brief breakdown of expenditure in relation to the upkeep of the village hall grounds. The Village Hall Committee would be grateful for consideration of these matters when discussing possible future contributions. The Village Hall would prefer the Parish Council pay the whole bill and that the Village Hall make a contribution to the Parish Council for these costs. D Napier advised that the Parish Council are not permitted to deal with this matter in this way. The Clerk advised that was also her understanding but that she would check the position in this regard.

A member of the public asked what the Asset Schedule review entailed. The Clerk explained that a review was being carried out of all assets including material items and land to formulate a comprehensive list of assets.

CHAIRMAN.....

DATED:

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The Chairman reopened the Council Meeting.

- 10. To agree date for next meeting: Wednesday 19 September 2018**
Agreed.

Meeting closed at 7.40 pm

Jo Blackman
Parish Clerk
4 September 2018

CHAIRMAN.....

DATED:

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