

SHROPHAM PARISH COUNCIL

Shropham, Norfolk

Chairman: David Napier

Vice Chairman: Andy Thornton

MINUTES OF MEETING OF SHROPHAM PARISH COUNCIL

28 MARCH 2018

SHROPHAM VILLAGE HALL

Those in attendance: David Napier, Lesley Brown, Amy Negus, Ed Howe, Cliff Allen

Also present: 1 member of the public, District Cllr P Cowen, Jon Berry – Head of Development Management, Breckland Council

1. **Apologies for absence**
Apologies were received from A Thornton.
2. **To approve the Minutes of Meeting held on Wednesday 24 January 2018**
It was **RESOLVED** that the Minutes of the Meeting held on Wednesday 24 January 2018 could be signed, by the Chairman, as a true and correct record. Proposed by L Brown and seconded by E Howe. All voted in favour.
3. **To record any Declarations of Interest and to consider any requests for Dispensations from Council Members**
A Negus – item 4a

Cllr Negus left the meeting.

4. **Planning – Applications**
 - a. **3PL/2017/1320/O** – Land off Hargham Road, Shropham - New housing scheme and associated works comprising 2 no. bungalows and 8 no. houses (outline). Jon Berry reported that this matter remains undecided and at the current time is not scheduled to go before Committee although it is likely that it will do. Mr Berry advised that he had visited this site this evening and has some reservations and would be interested to read the report from Highways. C Allen raised concerns regarding access by foot and suggested that the developer may wish to consider access to the recreation field however C Allen did accept that other planning applications had already been approved without provision for a footpath.

The Chairman opened the meeting to permit the public to speak.

A member of the public raised concerns over the access and egress to the Hargham Road. Speedwatch regularly record numerous speeding vehicles at this location and the risk to pedestrians is significant.

CHAIRMAN.....

DATED:

CLERK: Joanne Blackman, Westcroft, Watton Road, Ashill, Norfolk, IP25 7AQ
Tel: 01760 447484 Email: shrophamparishclerk@gmail.com
<http://shrophamparishcouncil.norfolkparishes.gov.uk/>

The Chairman reminded the meeting of the objections already submitted in relation to this application namely no infrastructure, non linear development, drainage, access and egress on to the Hargham Road. A discussion took place and it was agreed that the Clerk would draft a response to the planning application reiterating the comments already submitted.

- b. **3PL/2017/1512/VAR (3PL/2017/0402/D)** – Hargham Road, Shropham, NR17 1DS – change of approved house type. Permission has been granted.
- c. **3PL/2018/00004/HOU** – Foxlands, Watton Road, Shropham, NR17 1DY – single storey extension. Permission has been granted.
- d. **3DC/2018/0053/DC** – Greenaces, Watton Road, Shropham, NR17 1DY – discharge of conditions 4, 9 on 3PL/2017/1149/F construction of detached dwelling. The Parish Council has no objection to this application.
- e. **3PL/2018/0201/VAR** – Greenaces, Watton Road, Shropham, NR17 1DY – variations of condition 2 and 3 of Planning Permission 3PL/2017/1149/F – (removal of cladding to be replaced with red brick). The Parish Council have no objection to this application.
- f. **3PL/2018/0039/DOC** – Overdue, Hargham Road, Shropham, NR17 1DS – Discharge of condition 10 on 3PL/2017/0177/0 – Contamination Report – Intrusive Investigation. The Parish Council has no objection to this application.
- g. **3PL/2017/0061/F** – Traditional Norfolk Poultry, Hargham Road, Shropham, NR17 1DS – Proposed single storey extension to north and south of existing storage building for B8 storage, tray wash and HGV loading dock. Demolition of existing single storey tray wash building. The Parish Council supports this application.
- h. **Update on Local Plan**- Jon Berry confirmed that Breckland Council are preparing for the Examination in Public and getting everything in place in this regard.

5. **Financial**

- a. The Clerk confirmed the financial balance as at 28 March 2018 to be £4,282.18.

6. **Finance – to approve and report the following expenditure:-**

- a. **To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the months of January 2018 (16th onwards), February 2018 and March 2018 (to 19th January 2018) in the sum of £362.50.** Proposed by D Napier and seconded by C Allen, all voted in favour.
- b. **To approve office expenses for the months of December and January in the sum of £10.85.** Proposed by D Napier and seconded by E Howe, all voted in favour.
- c. **To approve payment to Shropham Village Hall in the sum of £10 for hall hire for the month of January 2018.** Proposed by D Napier and seconded by A Negus, all voted in favour.

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7. Highways

a. **A11 Resurfacing**

The Chairman reported that he had been in communications with the Assistant Manager at Kier in relation to recent diversions through the village whilst resurfacing works were carried out on the northbound carriageway of the A11. In order to minimise disruption, Kier had shut only one lane at a time and had finessed hours of work. An extension of a further 24 hours had been required.

b. **Pedestrian Salt Spreader**

County Cllr Eagle had put forward a proposal to provide a village with its own manual salt spreader which could be used by volunteers and had invited villages to put themselves forward to be considered to receive the salt spreader. After discussion it was felt that as Shropham has very few pavements that a larger village may benefit more and as such the offer would be declined. The Chairman will respond to Cllr Eagle in this regard.

c. **Pothole Volunteers Trial**

County Cllr Eagle had requested volunteers to take part in a trial scheme to undertake minor pothole repairs in the village. The matter was discussed and it was felt that this was not appropriate and the Chairman would respond to Cllr Eagle in this regard.

P Cowen advised that there is a very effective way of reporting potholes and fly-tipping on the Council website and residents should be encouraged to report these matters directly. The Clerk will provide links to report these matters and arrange for them to be printed in the Shropham Grove.

8. Speedwatch

The Chairman acknowledged the very hard work of Tony Osborn and the other volunteers in relation to Speedwatch and the moving of the SAM2 sign. Also work involved with Neighbourhood Watch which Tony Osborn manages.

9. Data Protection Bill – update.

The Clerk advised that the Council needs to be ready to implement the new GDPR rules on the 25 May. The Clerk is reviewing the paperwork to progress matters in this regard. It is still unclear as who will undertake the role of the Data Protection Officer and further guidelines are awaited in this respect.

10. To consider footpath installation on Rocklands Road

A discussion took place and this matter has been considered previously. Funding is not available and Norfolk County Council are unable and will not pay for a footpath to be installed.

11. Any items to be noted for the next Agenda. Asset Schedule update, Norfolk Access Improvement Plan.

12. Correspondence. All correspondence noted.

The Chairman closed the meeting to allow public participation.

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13. **Public participation.** None.

The Chairman reopened the Council Meeting.

14. **To agree the date for the next meeting.** 30 May 2018 to incorporate the Annual Parish Meeting and Annual Parish Council Meeting.

Meeting closed at 8.20 pm

*Jo Blackman
Parish Clerk
19 April 2018*

Draft

CHAIRMAN.....

DATED:

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