

SHROPHAM PARISH COUNCIL

Shropham, Norfolk

Chairman: David Napier

Vice Chairman: Andy Thornton

**PUBLIC & PRESS ARE INVITED AND COUNCILLORS ARE SUMMONED TO THE
MEETING OF SHROPHAM PARISH COUNCIL
WEDNESDAY 30 MAY 2018
SHROPHAM VILLAGE HALL AT 7.30 PM**

AGENDA

1. Apologies for absence.
2. To approve the Minutes held on Wednesday 28 March 2018.
3. To record any **Declarations of Interest** and to consider any requests for **Dispensations** from Council Members.
4. **Planning – Applications**
 - a. **3PL/2017/1320/O – Land off Hargham Road, Shropham** - New housing scheme and associated works comprising 2no. bungalows and 8 no. houses (outline). Amended plans & revised tree survey (Jan 18). *Undecided.*
 - b. **3PL/2018/0201/VAR** – Greenacres, Watton Road, Shropham, NR17 1DY – variation of condition 2 & 3 of Planning Permission 3PL/2017/1149/F (removal of cladding to be replaced with red brick). *Permission granted.*
 - c. **3DC/2018/0039/DOC** – Overdue, Hargham Road, Shropham NR17 1DS - Discharge of condition 10 on 3PL/2017/0177/O - Contamination Report - Intrusive Investigation. *Permission granted.*
 - d. **3PL/2018/0061/F** - Traditional Norfolk Poultry, Hargham Road Shropham NR17 1DS - Proposed single storey extension to north and south of existing storage building for B8 storage, tray wash and HGV loading dock. Demolition of existing single storey tray wash building. *Undecided (comments submitted – no objection).*
 - e. **3PL/2018/0354/HOU** - Pond View Rocklands Road Shropham NR17 1DU - Brick Garage with Pitch Roof to Front/Right of House not joined. *Undecided.*
 - f. **3PL/2018/0020/UC** - Home Farm Hargham Road, Shropham NR17 1DT - Conversion of Agricultural Buildings to 3 Dwellings (permitted development). *Undecided.*
 - g. **3PL/2018/0476/F** – East Cottage, Watton Road, Shropham – steel clad building for private hobby use. *Undecided.*
5. **Financial**
 - a. To adopt the Bank Reconciliation and Balance Sheet of Shropham Parish Council for the financial year 2017/18.
 - b. To approve Section 1 of the Annual Return for the year ending 31st March 2017
 - c. To approve Section 2 of the Annual Return for the year ending 31st March 2017

CLERK: Joanne Blackman, Westcroft, Watton Road, Ashill, Norfolk, IP25 7AQ
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- d. To approve the explanation of the quantified significant variances in relation to the Annual Return.
- e. Financial balance as at 30 May 2018.

6. **Finance – to approve and report the following expenditure:-**

- a. To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the months March 2018 (from 20th March), April and May (to 24 May) in the sum of £463.14.
- b. To approve office expenses for the months of February to March in the sum of £16.37.
- c. To approve payment to Shropham Village Hall in the sum of £20 for hall hire for the month of March and May 2018.
- d. To approve payment to Norfolk ALC for Annual Subscription and Hosting of Website in the sum of £147.92.
- e. To approve payment to E J Howe Gardening Services (inv 893) in the sum of £195.00.

7. To consider ownership of the ditch at the rear of White House Farm, Low Road, Shropham, Attleborough, NR17 1EH.

8. To consider and propose that the Parish Council contribute 50% of the annual grass cutting costs of the playing field in the region of £780 (in budget).

9. **Data Protection**

- a. To approve and adopt the Data Protection Policy.
- b. To approve and adopt the Privacy Statement (for the website).
- c. To approve and adopt the Privacy Notices.
- d. To approve and adopt the Data Protection Commitment (for emails).
- e. To approve and adopt the Consent Form.

10. Any items to be noted for the next Agenda.

11. Correspondence.

The Chairman will close the meeting to allow public participation.

12. Public participation.

The Chairman will reopen the Council Meeting.

13. To agree date for next meeting: Wednesday [25 July 2018].

Jo Blackman
Parish Clerk
24 May 2018