

SHROPHAM PARISH COUNCIL

Shropham, Norfolk

Chairman: David Napier

Vice Chairman: Andy Thornton

MINUTES OF MEETING OF SHROPHAM PARISH COUNCIL

24 JANUARY 2018

SHROPHAM VILLAGE HALL

Those in attendance: David Napier, Andy Thornton, Lesley Brown, Ed Howe

Also present: 1 member of the public, District Cllr P Cowen

1. **Apologies for absence**

Apologies were received and accepted from Amy Negus and Cliff Allen.

2. **To approve the Minutes of Meeting held on Wednesday 29 November 2017**

It was **RESOLVED** that the Minutes of the Meeting held on Wednesday 29 November 2017 could be signed, by the Chairman, as a true and correct record. All voted in favour.

3. **To record any Declarations of Interest and to consider any requests for Dispensations from Council Members**

A Thornton – item 4a

The Chairman opened the meeting to permit the public to speak.

4. **Planning – Applications**

- a. **3PL/2017/1320/O** – Land off Hargham Road, Shropham - New housing scheme and associated works comprising 2 no. bungalows and 8 no. houses (outline). This matter remains undecided.
- b. **3PL/2017/1334/F** - Development Plot Adjacent Homefields Hargham Road, Shropham NR17 1DS - Proposed erection of two new dwellings. Permission has been granted.
- c. **3PL/2017/0584/F** – Pond Meadow, Harling Road, NR17 1EA – Erection of storage building including toilets and laundry facilities. Permission has been granted.
- d. **3PL/2017/0063/US** - Home Farm Bradcar Road Shropham NR17 1EQ - Conversion of Agricultural Buildings to 3 Dwellings. This application has been refused.
- e. **3PL/2017/1512/VAR (3PL/2017/0402/D)** – Hargham Road, Shropham, NR17 1DS – change of approved house type. The Council has no objections to this application.
- f. **3PL/2018/0004/HOU** – Foxlands, Watton Road, Shropham, NR17 1DY – single storey extension. The Council has no objections to this application.

CHAIRMAN.....

DATED:

CLERK: Joanne Blackman, Westcroft, Watton Road, Ashill, Norfolk, IP25 7AQ

Tel: 01760 447484 Email: shrophamparishclerk@gmail.com

<http://shrophamparishcouncil.norfolkparishes.gov.uk/>

P Cowen reported that the Local Plan has now been submitted to the Secretary of State. The inspector appointed will now consider the Plan and all representations and, if accepted, the likelihood is that the new Local Plan will be adopted in the third quarter of 2018. The Clerk has received an email setting out the timeline which will she will forward to all Council members.

Breckland Council can currently only show 2.4 years of the 5 year housing land supply required. Adoption of the Local Plan should give some comfort and control.

5. **Financial**

a. The Clerk confirmed the financial balance as at 31 December 2017 to be £4,485.63.

6. **Finance – to approve and report the following expenditure:-**

- a. **To approve the salary payment including holiday pay allowance to the Clerk, Mrs Joanne Blackman, for the months of November 2017 (29th onwards), December 2017 and January 2018 (to 15th January 2018) in the sum of £343.03.** Proposed by D Napier and seconded by A Thornton, all voted in favour.
- b. **To approve office expenses for the months of December and January in the sum of £7.80.** Proposed by D Napier and seconded by A Thornton, all voted in favour.
- c. **To approve training expenses for the Clerk to attend Data Protection follow-up training in the sum of £30.00 (incl VAT).** Proposed by D Napier and seconded by A Thornton, all voted in favour.

7. **Data Protection Bill – update.**

The Clerk advised that the training had been delayed and will now take place on the 12 February 2018.

8. **Purchase of a Grit Bin for the Village Hall**

E Howe advised that G Negus had purchased a grit bin for the Village Hall.

9. **Charitable donations**

L Brown suggested that the Council is here to support the local community and feels that any monies should be reserved for this purpose. E Howe supported the view of L Brown. A Thornton felt that support of charities was important. D Napier felt that we should continue to support the Poppy Appeal and consider any other charities on a case by case basis.

L Brown proposed that no charitable donations are made in the future, seconded by E Howe. A vote was taken with 2 for and 2 against charitable donations. The Chairman had the casting vote and it was therefore **RESOLVED** that all charitable donations would be considered on a case by case basis thereby retaining flexibility in the decision process.

10. **To consider a working party to establish a comprehensive list of all Council assets.**

The Clerk advised the importance of having a comprehensive list of all Council assets. This will ensure that all assets are maintained and the Council is fully aware of its responsibilities. P Cowen endorsed the importance of preparing such a list.

CHAIRMAN.....

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The working party will consist of D Napier, A Thornton and the Clerk to prepare a list for the Council to consider.

11. **Any items to be noted for the next Agenda.** None.

12. **Correspondence.** All correspondence noted.

The Chairman closed the meeting to allow public participation.

13. **Public participation.**

A member of the public raised concerns over lack of streetlighting in the village. P Cowen advised that the streetlights are sometimes owned by the Council Council/District Council or sometimes the Parish Council. The costs of maintenance are significant and funding is not available to install more streetlights in rural areas.

D Napier thanked Lynn Wallace for reporting HGV vehicles travelling through the village. D Napier has received a good response from the companies involved.

The Chairman reopened the Council Meeting.

14. **To agree the date for the next meeting.** 28 March 2018.

Meeting closed at 7.55pm

*Jo Blackman
Parish Clerk
9 February 2018*

CHAIRMAN.....

DATED:

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